



Icelandic Horse Society of Great Britain B.o.T Meeting + Management.

MEETING Minutes Monday 5th August 2024 . Time: 19.30 hrs, Zoom online.

Present: Trustees & Management.

Martine Bye-Duke Chair (MBD), Fi Pugh (FP), Jem Adams (JA), , Kathryn Wogan (KW), Harriet Bye (HB), Ellen Brimble (EB) , Debbie Ede (DE), Mic Rushen [MR], Hilary 'H' Ashford (HA) , Jane Marfleet (JM) minutes.

The Minutes were recorded then written up by Jane Marfleet (JM) .

1. **Chair opened meeting with apologies** : Freyja Glansdorp (FG)
2. **Minutes of last meeting & Matters Arising.**

The minutes of the last meeting on 2nd July 2024 were agreed upon by all.

Action :

All noted that there is a comments box that can be used if required for comment on the minutes when sent out for approval.

MBD Any progress on action points from the last meeting will be addressed during the meeting those not able to be addressed to carry over to the September BoT/ Management meeting.

3. Chairs Update – MBD

- Two more planning meetings have taken place for membership/Society planning. MBD asked for thoughts on progress on this.
- **MDB Annual year ahead Planning meeting.** This may change due to online AGM this year so rather than on the day may be following AGM.

Action: BoT and Management to share any information on progress / thoughts on this onto shared drive for discussion and consideration of the next 3 - 5 years, also thoughts for 2026.

MBD. Document was moved over to the agenda folder for this meeting so that Trustees could add to the document.

Carried over to Sept meeting: **ACTION NEEDED**, by whom & by when.

MBD to look into costs for using the BHS facility. Planning days can be a consideration when looking at facilities for meetings/ events by Trustees/ Management.

MBD will look into use of on screen text(dialogue) for future meetings when setting up the Zoom meetings.

4. Education – JA

- JA working with KW regarding setting up of training Web pages.
- Webinar David Saunders- Sports conditioning for Equestrians 7.30 PM 6th August. Twenty five attendees are signed up for this. JA confirmed that the link for this will be sent out following the meeting to attendees.

ACTION NEEDED, by whom & by when. JA/KW training Web page setup.

5. Sport – FP

- **Update on MEM.** Mike Adams and Jemimah Adams will attend MEM to represent GB Sport Team.
- More online competitions are planned **using tolt online** and will run from the Autumn.
- FP asks for agreement to be put in place to avoid any unfortunate events occurring at our promotional displays.
EB asked that we have a list of requirements.
MR said if we could “suggest” to riders.

JM received statement as follows from FP for clarification in the minutes on this matter–

Displays and equipment as follows:

The IHSGB Sport Group recommends that IHSGB requires riders representing IHSGB at non IHSGB events (often for PR purposes) to follow the FEIF rules for tack and equipment.

ACTION NEEDED, by whom & by when. A short discussion ensued and it was agreed to put this matter on the agenda for the next Trustees meeting.

6. Youth HB

HB will develop ideas to encourage youth IHSGB members and riders.

HB There will be a sportsmanship trophy for next IHSGB year.

- HB asked Sport FP – will there be youth books awarded next year?
FP suggests texts such as Little Viking Horse – as not many available publications in the English language .
- The LGB Q plus foundation have contacted Welfare – the minutes for welfare meetings are all uploaded onto the shared drive folder.
- Youth Group Reps. HB will follow up for Trustees to see if Youth members can attend meetings (Age 18 to 26) All agreed ; It would be good to provide access to this.
- FP noted that she has had a polite and confirmed diplomatic discussion with a member at the British Championships, about the importance of appropriate equipment being used by all who attend.
- MDB stated that we need to ensure inclusion and any special needs when having these discussions. FP confirmed used total diplomacy in the instance highlighted.

ACTION NEEDED, by whom & by when.

HB will develop ideas to encourage youth IHSGB members and riders via follow up especially on Youth Members taking part in meetings. .

7. Leisure – MBD

- **Summer Camp.** Currently 19 riders – 19 horses signed up. Leaving bookings open for the moment as Diane P may join but needs to close soon so final arrangements can go out.
- **Online League of Showing shows.** IP has uploaded the second one on the website , the third one will go out in October.

ACTION NEEDED, by whom & by when.

Summer camp arrangements will go out to attendees once sign up is closed.

8. Breeding Team (EB and All discussed) Tom Buijtelaarbeing invited to do a Young Horse Assessment. Proposed locations across regions could be Faye L at Shepton Mallet and Mic R Wales – still in organisation stage.

ACTION NEEDED, by whom & by when.

Breeding Team continues to develop and progress the YHA events.

9.Comms - KW

- KW there has been a saddle donation from a contact.
KW asked for suggestions on how to sell it?
- **KW Trem lows**, [Artificial Insemination Centre | Twemlows](#) have kindly offered KW a tour for members of their facility for IHSGB members. When the breeding season closed down.
- **KW enquiry to Comms.** Do recent new members have to pay renewals?
HA confirmed there is a free 2 months given to new members if new members are joined after the end of May then on renewal date annual membership is required. DE – reminded IHSGB removed tapered membership 4 years ago. Trustees reverted to a simple membership model.
- **Membership communication.** HA asked that society ensure ALL membership information is sent out to members going forward in a professional manner due to recent communication relating to renewals and potential GDR issues.
MDB has asked that HA as the IHSGB Membership Management should proceed as appropriate and BoT will follow that guidance to ensure professional integrity is maintained.
- **Email groups and ensuring GDR compliance at all times.**
JA working with IP reference email groups. Test groups being set up to resolve a reply to all problems. JA has asked if IP can work on support to ensure this is turned off so that instances such as the recent problem with reply to all cannot occur.
- **Communication and correspondence to members.** DE reminded that ALL correspondence to members must have IHSGB official details on it and the new address / name to ensure we comply with GDPR.
- **No – reply option.** EB asked for an email address with no reply option. JA reminded everyone there is a “unsubscribe option”.
- ***ACTION NEEDED, by whom & by when.***
 - Move outcomes forward to the next agenda. KW & HB will work on the advertising package. Ongoing work to ensure email security is maintained.*
 - Saddle donation decision.*
 - HA to guide and lead on any membership protocols.*

11. AoB

- **HA Membership** – over half have paid new renewals.
- **MR Slepnr** deadlines please ensure met and volunteers please for proofreading. 15th October deadline for proofreading? – MR will put up onto the shared drive.
- **DE Account Books** first out to Chair / accountants middle September. Beginning of October for sign off. Trustees Annual Reports to DE by middle September from Trustees please. DE will continue work on books again from the start of September to complete the 1st review.
- **MDB** asked for trustees to agree the Annual report should be a reflection of this year.
ALL discussed– it was agreed this should be stand alone as a report of the year.
The AGM should contain information about future plans also rather than what's been completed. As the Annual report will have already been sent out to members, this will help the AGM focus upon the following year and the future.

- **DE asked for agreement on Budget matters.**

[JM received statement as follows from DE for clarification in the minutes on this matter– thank you DE:-](#)

- "Following a series of planning meetings and online discussions over the past two months the Board approves the 1st cut budgets for 2024/25, 2025/26 and 2026/27 as agreed at their meeting on 29th July 2024. The financial year runs from 1st August 2024 to 31st July 2025. Budget summary to be appended. It was agreed that the calendar year of 2026 will act as the Society's 40th Anniversary year and the budgets include extra activities and commemorative initiatives.
- It should be noted that these budgets will be revisited at regular intervals during this new financial year and flexed as necessary after the year-end position for 2023/24 is known (once the final accounts have been drawn up and agreed) and to address any emerging priorities.
- The Board also notes that planned activities for the next two financial years should 'use-up' the excess reserves accumulated during the relatively inactive Covid years ie: the Society will be running a deficit budget. However the Board recognises that, if the Society then wishes to maintain that level of activity into 2026/27, there needs to be a material increase in income and/or reduction in costs. Consideration is already being given to an increase in the membership subscription rate. It should be noted that the membership subscription has not been increased since 1st August 2011! The costs of goods and services have risen 64.9% since then".

- **Professional front representation of the IHSGB .**

DE asks that pre printed compliment slips be used where possible to ensure consistency of quality in any IHSGB business matters.

MDB reminded these are available to print off.

EB agreed that cost implication was reduced if BoT and Management use template and print. Masters are on drive. In order to ensure all can access the templates and files on the drive update training would be useful – all agreed.

HB kindly has offered to arrange a session on this for any BoT and Management that would like using screen sharing teams to meet .

ACTION NEEDED, by whom & by when;

- DE asked for agreement on Budget matters: the meeting reiterated their agreement of the budgets following their approval at the earlier planning meeting.
- Volunteers please for proofreading.
- DE 1st cut final accounts out to Chair / accountants middle September. Beginning of October for sign off.
- Trustees' Annual Reports to DE by middle September from Trustees please.
- All to read and act on the DE budget matters statement.

12. Date & Type/Venue of next meeting –

- Monday 2nd September, 19.30.
- Trustees & Management Zoom Meeting

As there was no other business the meeting was closed at 20.31.